RA'ABT

Telangana State

Waqf Board

I.T.

Initiatives

Shahnawaz Qasim, I.P.S.; CEO



INTRODUCTION

Waqf

Waqf means the permanent dedication by a person professing Islam, of any movable or immovable property for any purpose recognized by the Muslim law as pious, religious or charitable and includes- Grants, including mashrut-ul-khidmat for any purpose recognized by the Muslim law as pious, religious or charitable. A waqf-alal-aulad to the extent to which the property is dedicated for any purpose recognized by Muslim law as pious, religious or charitable.

Janab Shahnawaz Qasim, IPS., and Chief Executive Officer with an aim to have Timely action, quick disposal, transparency, accountability towards management of the Waqf institutions and its properties by making use of Artificial Intelligence with emerging technologies for its implementation initiated to Develop a Web Based online portal with a New Mission.



Mission & Vision

- Accountability
- Transparency
- Protection of Waqf properties
- Revenue Generation.

- Public Satisfaction
- Technology Upgradation
- Database Creation
- Better Administration

Waqf

Management System

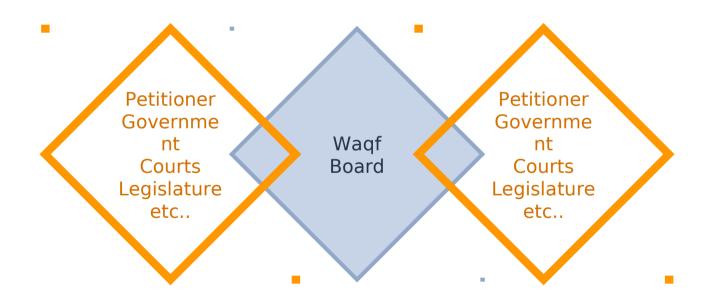
The Cloud Based Portal for Management & Functions of Board

"Once a Waqf Always A Waqf"

Hon'ble Supreme Court

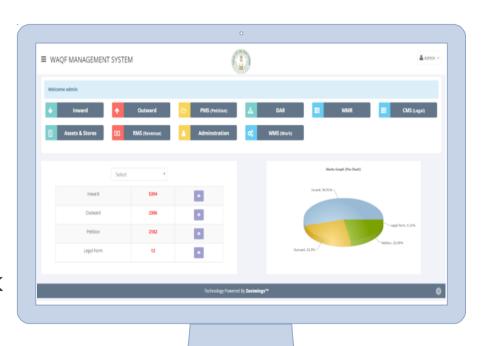


Inputs Processing & Output



Waqf Management System

A Web application software project for Monitoring, Feedback Control System.





Modules of Waqf Management System

- Inward
 Outward
- 3. PMS
- 4. DAR
- 5. Accounts
- 6. Record &Survey
- 7. Ek Sala Cultivation
- 8. Establishment
- 9. Legal
- 10. Land Acquisition

- 11. Protection
- 12. Auction
- 13. Towliath & MC
- 14. Board
- 15. Qazath
- 16. Project
- 17. Rent & DCB
- 18. RMS
- 19. Assets & Stores
- 20. e-Qazzath

- 21. HRMS
- 22. Imam & Mouzzan
- 23. E- Office
- 24. Visitor Slip
- 25. WMS
- 26. Master Search
- 27. SMS
- 28. PES
- 29. Scanning/Digitization
- 30. Accounting Codes



WMS: e-departments of TSWB











































Waqf Management System - Benefits

Operational

Cost Reduction

Cycle Time Reduction

Productivity Improvement

Quailty Improvement

Managerial

Better Resource Management

Improved
Decision Making
& Planning

Performance Improvement

Service to People

Quick Disposals

Transparent

Stage wise - SMS Alerts

Accountability



Inward and Outward



Inward and Outward correspondence.

Purpose

To Monitor the correspondence sent and Statistics received by TSWB.

Tracking and flow of Correspondence in the loop.

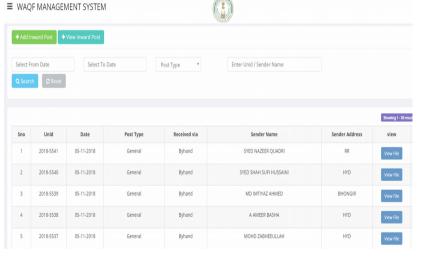
To Easily Search correspondence

Benefits

Automated Routing to Inbox, Time Tracking & performance Monitoring with Unique ID for each communication.

Inward	554 1
Outwar d	235





Petition Management System (PMS)

3

Purpose

- To Create the database of Petitioner application.
- To readdress the grievance of the public.
- To Create transparency in the grievances redressal Mechanism

- To inform the petitioner about status of their petition.
- To Generate feedback from the public.
- To provide ease of doing service to the public

Benefits

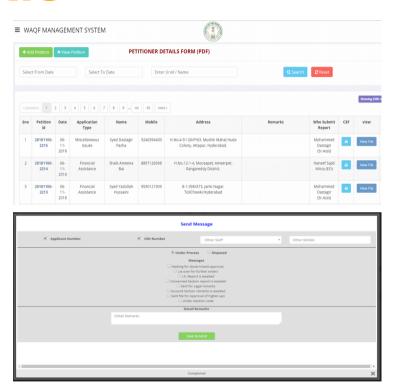
- Petitioner instantly know registration of his petition via SMS
- Petition is immediately marked to the concerned officials in real time.
- ► Online submission of Report
- Time bond disposal
- Exclusive Desk
- SMS Acknowledgement
- Electronic communications

- Exclusive Desk & Dedicated staff
- Scanning Storing with Document Controller, SMS acknowledments and alerts at every stage of the Petition untill its disposal.
- Online Reporting of officials across state (Time reduction).
- Mobile compatibility
- Stage wise reporting, with Petition transfer to Higher ups Inbox.
- Reduced physical people flow for updates
- Increased productivity of Employees
- Reports Subject wise, Section wise, Under Process, Disposed
- Reminder SMS alerts with Change in color of Petition(SLA 15 days)



Statistic

2186 **Total Petitions** 541 **Completed** 1645 **Under Progress**





DAR (Daily Activity Reporting)

4

Statistics

Purpose

- Field Staff location
- Activity Reporting
- monitoring
- Revenue Collection,
- **P**Protection
- ► Order compliance
- Enhance Productivity
- Reduce travelling to H.O.,

Growth in Collection

- Timely action
- Appropriate complaince

Benefits

- ➤ Pin Point Monitoring
- Performance Enhanced
- Revenue Growth
- ► PMS reports
- Other activities recorded



Accounts Module (Finance) -1

5

Introduction

A Systematic and Comprehensive recording of Financial Transactions, New Resources, Expenses, Assets and Liabilities

Benefits

Financial Position Growth

Home / Accounts Monthly Accounts section Income Sources of and Expenditure Monthly sources of **Monthly Bank** expenditure Expenditure Income Statements Statement Recovery from **Gratuity statement** Grant-in-Aid Audit Para and Recoveries the Staff of Retired employees Personal **Urs Expenses** Advances Income Tax

Purpose

Control Revenue

Monitor Cash Flow



Finances - Sub Modules

- Sources of Income
- Expenditure
- New Sources of Income
- New Sources of Expenditure
- Monthly Bank Statements
- Receipts and Payments
- Salary
- Grant in Aid
- Official Advances and

Recoveries

- Audit Para Remarks
- Recovery from the Staff
- Gratuity of Retired employees
- Urs Expenses
- Personal Advances
- GSLIS
- Income Tax

Record and Survey

6

Select Month ▼

Introduction

A system was introduce to monitor New Properties registered in TSWB.

Benefits

- Addendum
- Errata
- Corrigendum



Purpose

Updates of Properties and their Records

Monitor the Title deeds

Statistics

Select From Date

Select To Date

Gazette	0
Addendum	1
Corrigendum	1
form 3	36
General	20

			1- Rangareddy S							Click for excel n	Sho	wing 1 results out	of 1
Sno	Month	Date	District	Mandal	Village	Police Station	file_no	waqfinstitution_name	waqf_deed	Waqf Deed Attachment	Mch/Sy No	Extent Waqf Institution	E
1	October	11- 10- 2018	Rangareddy	Saroornagar	Mamidipally Village	Saroornagar	S- 67/R.R/2016	Masjid-e- Pacca Built In Sy.no.41	-	View File	-	1-18 Guntas And 40 S.q Yards	

₽ Reset



Ek Sala Cultivation

Introduction

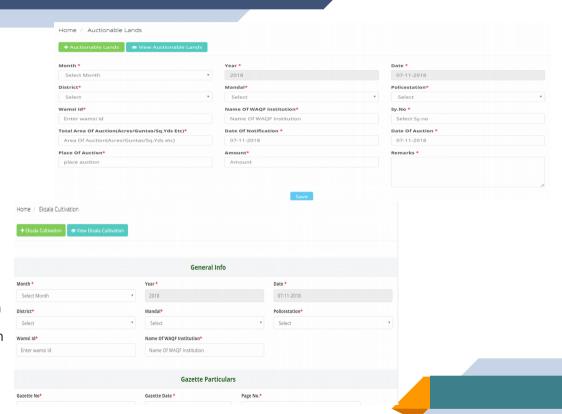
The Waqf Land leased out for Cultivation purpose by open auction

Purpose

- To Increase Revenue
- To Monitor Auctioned Agricultural Lands

Benefits

- Database generation
- Automatic Renewal Mechanism
- Transparent Revenue Collection





Establishment

Introduction

The Modules covers data from admission to retirement of the employee

Purpose

- Staff Position
- Recruitements
- Disciplinary
- **Increments**

Benefits

- Current staff Positions
- Reduce Pendency
- On time Actions



Establishment -

Administration

- Staff Position
- Suspensions
- Disciplinary / Charge Memos
- Retired / Dismissals
- Case Against Staff
- Extension of Services
- Compassionate appointments
- New Recruitments
- Medical Leaves / Earned Leaves

- Unauthorized Absent
- ➤ Enquiries
- Increments of Waqf Staff
- Salary Enhancement

Introduction

The module covers Legal Cases in different courts and stage of case such as Notices, Vakalats, Counters etc.

Purpose

Filing of cases

Filing of vakalat

Filing of counters

Enhance coordination with Standing Counsels





Legal (CMS) - 2

9

Benefits

- Alerts and Reminder System to various officers
- Creation of database of Court cases.
- Timely Action

	Under process	Reported
Notices	115	113
Vakalats	31	78
Counters	36	46
Legal Remarks	0	5
Judgments	NA	14



Land Acquisition

10

Introductio n

Lands acquired by the GHMC & Railways etc.

Benefits

- Glance of Compensations to be received.
- **≻**Monitoring

Purpose

- ► Compensation's
- Land Updations
- Area under dispute
- Notices



Home	/ Land Ac	quistati	on									
+ La	nd Acquistati	on 🕻										
Selec	ct From Date		Select To	Date	Select Mont	h v	Q Search	⊘ Reset				
										Click for excel report	Showing 27	results out of 27
Sno	Month	Date	District	Mandal	Ps	WAMSIID	WAQF Name	Area Acquire	Acquired by	Court details	Market value area	Total Compensati Amount
1	November	05- 11- 2018	Hyderabad Circle 3 4 6	Nampally	Sultan Bazaar	TSHY0205	Kooche- Munawar Khan Kachiguda 2 G	NA	SDC - LA - HMRL	WP No.32695- 2018	NA	NA
2	November	05- 11- 2018	Hyderabad Circle 1 2	Bahadurpura	Bahadurpura	TSHY2016	Masjid Hakeem Vazir Ali Shah No.1	2700	GHMC	WP No.8805- 1999	NA	NA



Introductio n

To Protect the Waqf Properties.

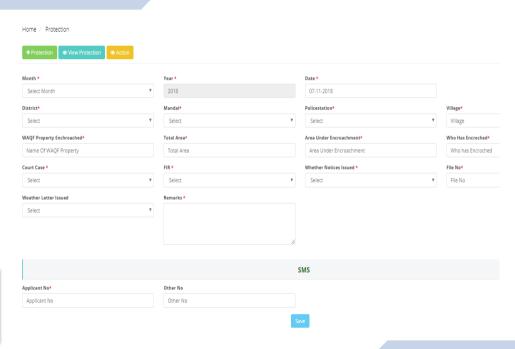
Purpose

- Serve Notices
- **▶**Book Complaints
- Instant Actions
- Task Force

Benefits

- SMS Alerts
- Court Cases
- FIR's
- Notices
- Other Department

Protections	108
-------------	-----





Auction (Offering Items @ Dargah)

Introduction

The Module was introduced to cover the auction of the Dargah Hundies, shops etc.

Benefits

- Auction amounts
- ► Offering Contractors
- Expenditure

Statistics

Auctions

Period

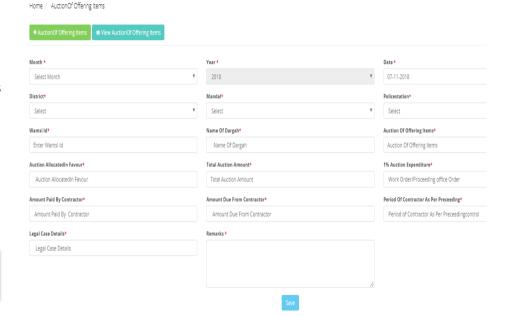
Purpose

➤ Highest Bidders

► Monitor Complaints

►Increase Revenue

Record Offering Items





Towliath (Management of Waqf Institutions by Muthawallies)

13

Introduction

The Module was introduced to appoint Muthawallies and monitor their performance

Benefits

Appointment u/s.

SMS Alerts

Records

Institutions under Towliath

Purpose

>Appointments

Actions

Enquiries

Notifications

► Board Orders

Statistics

Towliath 47

	fing Repo	rted													
Selec	ct From Date			Select To) Date		Select Month *	Q	8						
															Showing 47 results o
Sno	Towliath Id	Month	Date	District	Mandal	Police Station	Wamsi Id	File No	WAQF Name	Applicant Name	Memo Issued Date	Remarks	Username	Print	Towliath 2
1	Tw-48	October	05- 11- 2018	Hyderabad Circle 3 4 6	Golconda	Langerhouse	TSHY0621	26/82/M/Hyd/2001	D.H Meeran Hussaini Quadri Langer	Mrs Zulekha Mehboob	27-09- 2018	Report Received	Azharkhan	Đ	+ Towliath Ste
2	Tw-47	October	03- 11- 2018	Hyderabad Circle 5 7	Banjara Hills	Banjarahils	New Registration	07/Regn/Hyd/2018	Masjid-e-Noor, Banjarahills	Muneeruddin Bepar	18-08- 2018	Memo Issued	Azharkhan	0	+ Towliath Ste
3	Tw-46	October	03- 11- 2018	Hyderabad Circle 3 4 6	Asifnagar	Kulsumpura	3/B1/Ind/1999	19/Z1/T/Hyd/2017	D.H Mohammedul Hussaini	Shaik Saber	21-09- 2017	Memo Issued	Azharkhan	0	+ Towliath Ste
4	Tw-45	October	03- 11- 2018	Hyderabad Circle 3 4 6	Asifnagar	Asif Nagar	TSHY0835	13/H3/J1/1/91/Z-I	D.H Abdul Wahab Shah Qadri At Sye	Locals	26-09- 2018	Memo Issued And Report Dated 24-09- 2018 Received	Azharkhan	0	+ Towliath Ste
5	Tw-44	October	02- 11- 2018	Hyderabad Circle 1 2	Malakpet	Malakpet	24/B1/Regn/Hyd/2006	24/B1/Regn/Hyd/2006	Masjid Idare-e-Millia Malakpet	Rasheed Ahmed	02-11- 2018	No Memo Was Issued Matter Was Placed Before The Board As Per The Endorsement Orders Of The Then CEO	Azharkhan	Đ	+ Towliath Ste



Managing committee (Management of Waqf Institutions by Committees)

13

Introduction

The Module was introduced for constitutions of managing Committees

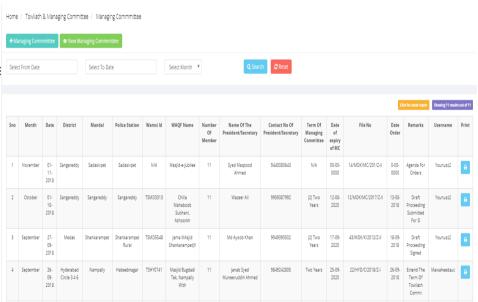
Purpose

- **▶**Constitutions
- Frem Period
- **→**Enquiries
- **►**Transfers
- ➤ Litigations

Benefits

- Constitutions Records
- SMS stage wise
- **►**Instructions
- **Monitoring**





Board(Board Meetings and Resolutions)

14

Introduction

The Module was introduced to have a record of Agenda and Resolutions.

Purpose

➤ Database Creation

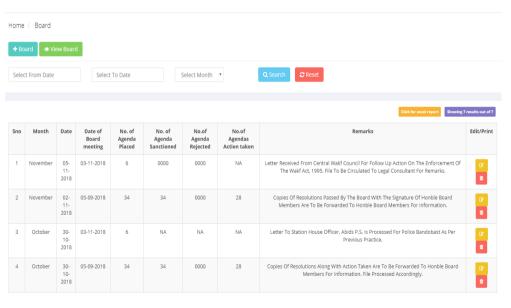
Agenda Records

Resoutions Records

Benefits

Action Taken on Resolutions.

Easy Search



Qazzath (Revenue & Certificate Issuance)

15

Introduction

The Qazzath Modules covers the Revenue being generated, monitor Qazi and issuance of certificates

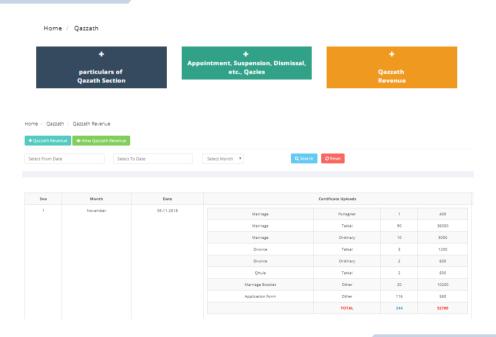
Benefits

- Revenue Record
- Issuance of Certificated Counts
- ► Booklets Issue
- Verifications

Purpose Statistics

- Certificates Records
- Revenue Generated Expenses
- ► Qazis appointments
- ► Qazi termination/ actions





Projects (Development works - Civil)

16

Introductio n

The module covers development works taken up by the Board.

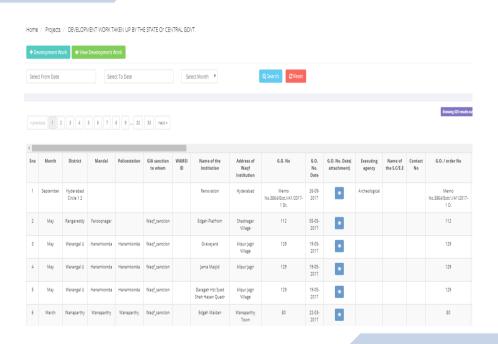
Purpose

- Developments of prime properties.
- Civil Works
- Roads and Buildings
- Grant-in-Aid

Benefits

- ► Progress Records
- ➤ Measurements & Books
- Amount Sanction and Released. Etc...,







Rents & DCB (Rents and Waqf Fund Collections)

Introduction

Rent and DCB collection of Waqf Fund and Rent from the leased out properties

Benefits

- ➤ Monthly Demands
- > Appropriate updates
- ► Waqf Fund Audits

Statistics

>Inspectors collections

Home / Rent DCR







Purpose

Capture Tenants details

- Generate Demands
- Enhance Wagf funds
- Monitor Collections

Rents	1983
Waqf Fund	2185

	tous 1 :	2 3	4 5 6	7 8 9 -	. 39 40 nas	1.0											
Sno	Month	Date	District	Phone Number	Address	WAMSI	Name Of Institution	Name Of Tenant	Name Of The Occupier	MCH.NO/Mulgi.NO	Type Of Business	Rent Per Month	Sq.Feet Area Under Ocuppation	Arrears	Collections	Balance Upto	Remarks
1	November	02- 11- 2018	Rangareddy	Na	Na	Na	Madina Masjid, Madinaguda, Rangar	Na	Na	Na	Na	Na	Na	Na	Na	Na	The Three Individuals Are Came To Waqf Board Office For Fixation Of Rent And Gave Rent Acceptance Letter.
2	November	02- 11- 2018	Khammam	9705682207	Na	Na	Dargah Hzt. Mitte Shaheed,	Sk: Moulana	Sk. Moulana	Suryapet Road, Khammam	Na	600/-	450 Sq. Yards	Na	Na	Na	Note: The Applicant is Hereby Directed To Appear Before This Office For Enhancement Of Rent. (Calling For Negotiation).
3	November	01- 11- 2018	Hyderabad Circle 1 2	Na	Na	Na	Dargah Hzz. Habeeb Ali Shah, Yaku	Syed Abuzar Gaffari	Syed Irfan S/o. Syed Arif	# 17-3-701, Yakutpura, Hyd.	Na	Na	8.88 Sq. Yards	Na	Na	Na	Notice Issued To Be Defaulter Tenants SRI. Syed Abuzar Gaffari And Also Syed Khaleel Mohiuddin Quadri For Payment Of Rent.

RMS(Revenue Management System)

18

Introduction

The module has an aim to maintain records of Tenancy, term being expired, renewals, enhancements etc.,

Benefits

- ► Online Rent Collections.
- Due Alerts SMS to tenants
- Acceptance of online requests for tenancy.

Purpose

To bring transparency and accountability in collection of rents.

Timely initiation of demand notices

Monitor the rent collectors

■ WAQF MANAGEMENT SYSTEM







Assets & Stores

Introduction

The module is being designed to have a record of Assets of the Board.

Purpose

Maintain Assets

Transfer and Shifting of Assets.

Actual Stocks

Benefits

Online Records of Assets.

Location of Assets fixed and Transferred



e-Qazzath

20

Introduction

To provide online facilities to general people for issuance of Certificates

Purpose

- Online receipts
- Online Verifications
- ➤ Online acknowlegements
- e-payments
- Counter / Courier delivery

Benefits

- Hassel free services
- Reduce transportation
- Improve issuance time.
- Remove Hindrance



HRMS(Human Resource Management System)

21

Introduction

The module covers the enrolment of employees to their retirements

Purpose

To Provide one stop location for all details of employees from their appointment to retirements, transfers, promotions etc.

Benefits

- ➤ History of employees
- Performance of Employees
- Conduct
- **▶** Behavior
- ▶ Promotions
- > Transfers
- > leaves
- Loans
- Advances





Imam and Mouzzan (Honorarium to Imam and Mouzzan)

22

Introduction

The module with an aim to completely make the Honorarium process online.

Purpose

In time disburasals

Active Transfers

Online Verifications

Online Status.

Conline applications

Benefits

≿an apply Online

Theck status online.

Inspector to verify and submit reports online.

Better disbursals

≯MS alerts

Monthly SMS alerts

>TP Validations





Introduction

The board has introduced the e-office system in its daily function on pilot basis with help of I.T. Dept., T.S.

Purpose

Timely Action

Scanning Documents

Online availability of File.

Benefits

Paper Less

Fime Stamp Monitoring

Fixing Responsibilities

Better File Movements.

Digital Signatures





Visitor Slips

Introduction

The Modules to have record of visitors to the Board

Purpose

- ► Data Building
- ► Authenticating Visitors
- Temporary ID
- Visit reasons.

Benefits

Reduce visitors waiting time.

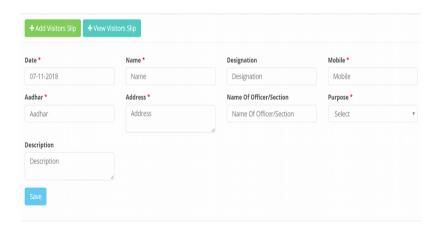
Timely Action

Duration Monitoring

Capture Photograph

Time duration storage.

Monitor visits.





Works Management System

Introduction

The Modules is to provide the employees with predesigned proformas.

Purpose

Similar Communications

Symmetrical Layouts

Prescribed formats

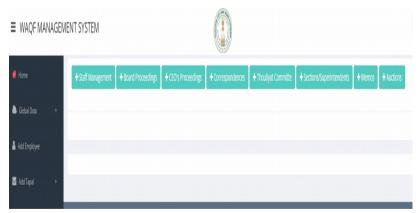
Proforma Notices

Benefits

Minique Styling for each communication

Standard S.O.P.

Monitoring Proformas



Master Search (Database)

26

Introduction

The Modules to Search entire Waqf Management System

Purpose

Searching Actions

Digitalized Files

➤ Unique Text in Multiple files.

Benefits

Reduce physical search time

Instant File Trace

Immediate PMS actions taken reports.

Progress Done

Multiple Files of Same Subject.

Help Public to know status.





SMS(Short Messaging Services)

27

Introductio n

The Modules to Send Bulk SMS

Purpose

- SMS Acknowledgement
- > Intimations
- File Status
- Reports
- Reminders

Benefits

Digital Acknowledgement

>OTP Validations

Status Updates

File Positions



Public Enquiry System (PES)

28

Introduction

The PES module will Help the public to search his application status online.

Purpose

Easy Process Updates

People Friendly

Addressing Grievances

Benefits

Reduce visitors

Online Response

Records of Grievances etc..

Grievances

Your Name	
Your Mobile(will be validated through OTP)	
Your Subject	
Your Message	
Validate & Send Mess	egge



Scanning & Digitization

Introduction

As a part of Government Initiative the scanning / digitization of files related to property of Waqf Board

Purpose

>DMS Storage

Sharing & Printing

Searchable Indexing

Benefits

Production of title deeds as and when required

Easy search by Indexing

Single storage of all files





Accounting Codes

30

Introduction

As part of IT. Initiative, Ledger Codes have also been implemented.

Benefits

Single Nomenclature

Major Heads

Purpose

>Unique Code

Each Level

Water fall Modal

Booklets for References

NOMENCLATURE

Example of complete Code:

22-01-98-01-4428 and 22-41-99-01-4428 (Income) (Expense)

22-denotes Institution Code

01 to 40 denotes Income category

41 to 100 denotes Expenditure category

98 denotes Primary Income code

99 denotes Primary Expenditure code

01-31 denotes district code

00 Telangana State Code

(individual district code may be seen at Page-6) (** 00 Denotes Complete State)

4428 denot

Institution Code-22

Sub categories under Institution Code-22 98 denotes Income, 99 denotes expenditure

Nomenclature: Major Head-MH, Sub Head-SH, Income-IN, Expenses-EX, District-DD, Wamsi-XXXX

For Income IN = 98 and for Expenses : Ex=99

i.e., code: MH-SH-IN-DD-XXXX i.e., code: 22-01-98-00-XXXX

Expenses :

i.e., code: MH-SH-EX-DD-XXXX i.e., code: 22-41-99-00-XXXX

(Note: if any Sub Head under the Sub Head requires then it has to be incorporated after District Code and Before WAMSI Code)
Example. For a Sub Head in Rent. i.e., Arrears in Rent.. then

MH-SH-IN-DD-SSH-XXXX = 22-01-98-00-001-XXXX

Accordingly, the codes generated is as follows:

S.N o	Receipts	Codes	S.N	Payments	Codes
1	Rent	22-01-98-xx-xxxx	1	Pay & Allowances	22-41-99-xx-xxxx
2	Hundi Amount	22-02-98-xx-xxxx	2	EPF Employer's Share Contribution	22-42-99-xx-xxxx
3	Auction Amount	22-03-98-xx-xxxx	3	T.A. & D.A.	22-43-99-xx-xxxx
4	FDR Interest	22-04-98-xx-xxxx	- 4	Legal Expenses	22-44-99-xx-xxxx

Better Administrati



on

Petition

Action

Results

OUR PROCESS IS EASY



Complex data Simplified

A complex workflow that cannot be conveyed was now just a single ERP making it possible to absorb large amounts of data quickly.



"The I.T. Initivaties is a continious process is continuing....



THANKS!

You can find us at waqf.telangana.gov.in ceowaqf@gmail.com, ceowaqfboard@telangana.gov.in